

NOTICE OF REGULAR MEETING MINUTES

Notice was given that the Combine City Council will hold a Regular City Council Meeting on Monday, September 25, 2017, at 7:00 p.m. at Combine City Hall, 123 Davis Road, Combine, Texas, 75159.

1. Meeting was called to order at 7:00 pm

ROLL CALL:

Council Member	Konni Hughes
Council Member	Del MacLaren
Council Member	Brenda Loyd
Council Member	Patrick Stepp
Mayor Pro Tem	Sharon Carrier
Mayor	Tim Ratcliff

City Staff Present:

Robin Price – City Secretary/Treasurer/Court Clerk
 Police Chief – Jack Gilbert
 Fire Chief – Larry Settles

2. The Pledge and invocation were led by Mayor Ratcliff.
3. CITIZEN'S COMMENTS: There was one citizen comment.
4. REPORTS:
 - Combine Police Department - monthly report given by Chief Gilbert
 - Combine Fire Department - monthly report given by Chief Settles
 - Combine Municipal Court – monthly report given by Robin Price
 - Combine Water Supply Corporation – monthly report
 - Planning & Zoning – there was no monthly report for August 2017
5. TREASURER'S REPORT: Review & approve Treasurer's Report for August 2017. Del MacLaren made a motion to accept the August 2017 Treasurer's Report. Patrick Stepp seconded the motion. Motion passed 5-0-0.
6. MINUTES: Review & approve the August 28, 2017 Public Tax Hearing minutes. Patrick Stepp made a motion to accept the Public Tax Hearing minutes. Brenda Loyd seconded the motion. Motion passed 4-1-0 with Sharon Carrier abstaining.

Review & approve the August 28, 2017 Public Budget Hearing minutes. Brenda Loyd made a motion to accept the Public Budget Hearing minutes. Del MacLaren seconded the motion. Motion passed 4-1-0 with Sharon Carrier abstaining.

Review & approve the August 28, 2017 Regular Meeting minutes. Konni Hughes made a motion to accept the regular meeting minutes. Brenda Loyd seconded the motion. Motion passed 4-1-0 with Sharon Carrier abstaining.
7. DISCUSSION AND ACTION: Council will discuss and take action to approve Ordinance 2017-001, adopting the 2017-2018 fiscal year budget. Patrick Stepp made a motion to approve and adopt the 2017-2018 fiscal year budget Ordinance 2017-001. Del MacLaren seconded the motion. Motion passed 5-0-0.
8. DISCUSSION AND ACTION: Council will discuss and take action to approve Ordinance 2017-002, adopting the 2017-2018 Ad Valorem Tax Rate of .35. Patrick Stepp made a motion to approve and adopt the 2017-2018 Ad Valorem Tax Rate of .35 ordinance 2017-002. Sharon Carrier seconded the motion. Motion passed 5-0-0.
9. DISCUSSION AND ACTION: Council will discuss and take action to allow Larry Settles from Lord & Settles, LLC to audit the City of Combine's financial statements for the 2016-2017 fiscal year. Patrick Stepp made a motion to accept the engagement agreement for Lord & Settles, LLC permitting Larry Settles to conduct an audit of the 2017 FY and any services or reviews needed for the FY 2018. Brenda Loyd seconded the motion. Motion passed 5-0-0.
10. DISCUSSION AND ACTION: Council will discuss and take action to enter into an agreement with FirstSouthwest for Financial Advisory Services. Konni Hughes made a motion to accept the agreement and engage FirstSouthwest as the financial advisor for the city regarding road work and building a new police headquarters/city hall. Patrick Stepp seconded the motion. Motion passed 5-0-0.

11. DISCUSSION AND ACTION: Council will discuss and take action on making any budget amendments for the 2016-2017 fiscal year. Patrick Stepp made a motion to move a total of \$9,878.39 from account 66903 (Police Department Salaries), to amend the 2016-2017 budget, and disperse as follows to the accounts that are overbudget:

\$95.05	to account 61211 Dues and Subscriptions
\$1,776.44	to account 61217 Kaufman Co. Appraisal & Tax fee
\$594.45	to account 61221 Bank fees
\$14.40	to account 61222 Ordinance Filing Fees
\$834.80	to account 61225 Dallas Co. Appraisal fees
\$40.00	to account 61226 Utilities – Water
\$5,938.31	to account 61301 Attorney fees
\$164.86	to account 61418 Training & Education
\$323.76	to account 64122 Air Cards
\$7.07	to account 64123 Cell Phones
<u>\$89.25</u>	to account 65107 Utilities-Water
\$9,878.39	

Also to move a total of \$21,544.72 from the following accounts, divided up as follows, and applied to account 61804 Road Repair & Maintenance:

\$250.00	from account 61202 Contract Labor
\$718.70	from account 61210 Postage
\$1,688.18	from account 61212 Insurance
\$330.00	from account 61214 Printing/Publishing
\$1,500.00	from account 61215 Office Equipment & Repair
\$1,478.36	from account 61218 Telephone
\$500.00	from account 61219 Training & Education
\$50.00	from account 61224 City Employee Background Checks
\$150.00	from account 61228 Mileage Reimbursement
\$1,285.00	from account 61290 Building Maintenance
\$2,250.00	from account 61408 Contract Judge
\$1,000.00	from account 61417 Office Equipment & Repair
\$150.00	from account 61419 Dues and Subscriptions
\$2,500.00	from account 61600 Election Expenses
\$501.00	from account 61303 Other Legal & Professional (Codification)
\$1,980.00	from account 61806 Tree & Brush Removal
\$1,094.55	from account 64115 Equipment & (non-office) Supplies
\$1,309.82	from account 64118 Office Equipment & Repair
<u>\$2,809.11</u>	from account 66903 Salaries - Police Department
\$21,544.72	

And lastly, to move \$13,111.36 from Money Market account 800011322 to account 61804 Road Repair & Maintenance to cover the remaining overbudget amount and amend the 16-17 budget.

\$34,656.08	over budget account 61804 Road Repair & Maintenance
\$21,544.72	balance transferred from underbudget accounts
<u>\$13,111.36</u>	amount transferred from Money Market account
\$0.00	

12. DISCUSSION: Council discussed the detailed study that the North Central Texas Council of Governments, along with FEMA, will conduct along the East Fork Trinity River and Trinity River Main Stem. More information will come, as the study gets closer.
13. ADJOURN: Konni Hughes made a motion to adjourn the city council meeting. Del MacLaren seconded the motion. Meeting adjourned at 8:22 pm.

CERTIFICATION

I hereby certify that these minutes are true and correct to the best of my knowledge.

Robin Price

Robin Price, City Secretary/Treasurer