

## NOTICE OF SPECIAL MEETING MINUTES

Notice was given that the Combine City Council will hold a Special City Council Meeting on Tuesday, December 5, 2017, at 7:00 p.m. at Combine City Hall, 123 Davis Road, Combine, Texas, 75159.

1. Meeting was called to order at 7:00 pm

ROLL CALL:

Council Member	Konni Hughes
Council Member	Del MacLaren
Council Member	Brenda Loyd
Council Member	Patrick Stepp
Mayor	Tim Ratcliff

City Staff Present:

Robin Price – City Secretary/Treasurer/Court Clerk  
 Police Chief – Jack Gilbert  
 Fire Chief – Larry Settles

2. The Pledge and invocation were led by Mayor Ratcliff and Chief Gilbert.
3. CITIZEN'S COMMENTS: There was one citizen comment.
4. REPORTS:
  - Combine Police Department - monthly report given by Chief Gilbert
  - Combine Fire Department - monthly report given by Mayor Ratcliff
  - Combine Municipal Court – monthly report given by Robin Price
  - Combine Water Supply Corporation – monthly report given by Robin Price
  - Planning & Zoning – Variance request was covered in item 7
5. TREASURER'S REPORT: Review & approve Treasurer's Report for October 2017. Del MacLaren made a motion to accept the September 2017 Treasurer's Report. Brenda Loyd seconded the motion. Motion passed 4-0-0.
6. MINUTES: Review & approve the October 23, 2017 Regular Meeting minutes. Konni Hughes made a motion to accept the regular meeting minutes. Del MacLaren seconded the motion. Motion passed 4-0-0.
7. DISCUSSION AND ACTION: Council will discuss and take action on Planning and Zoning's recommendation on the variance request for 895 Bent Tree Ln to have a 40-foot setback in the front instead of the required 60 feet. The council heard the recommendation from Planning & Zoning as well as questions asked by the Mayor to the homeowner. Konni Hughes made a motion to accept Planning & Zoning's recommendation to approve the variance request. Patrick Stepp seconded the motion. Motion passed 4-0-0.
8. DISCUSSION AND ACTION: Council will discuss and take action to make a budget amendment to cover the increased amount charged for TML Insurance. Del MacLaren made a motion to move \$6,333.98 from account 61804 Road Repair and Maintenance to account 61212 Insurance to cover the difference in cost from what was budgeted. Patrick Stepp seconded the motion. Motion passed 4-0-0.
9. DISCUSSION AND ACTION: Council will discuss and take action to add Brenda Loyd as a new signatory on city bank accounts to replace Sharon Carrier due to her retirement as Mayor Pro-Tem. Patrick Stepp made a motion to appoint Brenda Loyd as a signatory on the city bank accounts. Konni Hughes seconded the motion. Motion passed 4-0-0.
10. DISCUSSION AND ACTION: Council will discuss and take action on whether to fill Sharon Carrier's position on the council and/or elect a new Mayor Pro-Tem. The council voted to appoint Patrick Stepp as the new Mayor Pro-Tem to replace Sharon Carrier and he accepted. They tabled appointing someone to replace her council seat until the next meeting. Brenda Loyd made a motion to appoint Patrick Stepp as the Mayor Pro-Tem. Konni Hughes seconded the motion. Motion passed 4-0-0.

11. DISCUSSION AND ACTION: Council will discuss and take action on replacing the security system that runs the cameras located in and around City Hall. The council reviewed a quote and proposal from T3chtonic Security Services and accepted the bid to spend \$1,035 to upgrade and replace the current system that has quit working. This will include a new 8 ch. Recorder, 3 TB HD, monitor, replacing the old cameras and power supply and wiring. Del MacLaren made a motion to accept the bid. Brenda Loyd seconded the motion. Motion passed 4-0-0.
12. DISCUSSION AND ACTION: Council will discuss and take action on a proclamation for School Choice Week. Konni Hughes made a motion to recognize, through a Proclamation, January 21-27, 2018 as the City of Combine School Choice Week. Brenda Loyd seconded the motion. Motion passed 4-0-0.
13. DISCUSSION AND ACTION: Council will discuss and take action on setting up another City Clean up day in early January 2018. Patrick Stepp made a motion to have a city clean-up day on January 13, 2018. Brenda Loyd seconded the motion. Motion passed 4-0-0.
14. DISCUSSION: Council will hear a short presentation from FirstSouthwest on a preliminary finance model for the road work and new building, as well as have an initial discussion of the Police Headquarters/City hall floor plan and pricing. A representative from FirstSouthwest was not in attendance due to another city council meeting he had to attend. The council reviewed a quote from Morton Builders and Fairway Construction. They reviewed a preliminary floor plan and will come back to the city with any changes, adjustments, and ideas they have for the plan.
15. ADJOURN TO EXECUTIVE SESSION: 8:18 pm  
  
COUNCIL WILL CONVENE IN EXECUTIVE SESSION: As authorized by Section 551.071(1)(A)(Advice of Attorney), Texas Local Government Code of the State of Texas concerning the lawsuit against the city.
16. RECONVENE IN OPEN SESSION: 8:42 pm
17. DISCUSSION AND POSSIBLE ACTION: on matters discussed in Executive Session. It was announced that the lawsuit brought against the city in March 2016 was dropped by the Plaintiff. No action was needed or taken.
18. ADJOURN: 8:43 pm

#### CERTIFICATION

I hereby certify that these minutes are true and correct to the best of my knowledge.



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Robin Price, City Secretary/Treasurer