

APPROVED

05-27-16

# Minutes of the Regular Meeting of the Combine City Council Monday, May 23 2016, at 7:00 p.m. at Combine City Hall

Meeting was called to order at 7:00 p.m. with said majority present:

Council Member	Konni Hughes
Council Member	Christi E. Smith
Council Member	Del MacLaren
Mayor Pro Tem	Sharon Carrier
Mayor	Tim Ratcliff

City Staff Present:

Jack Gilbert – Chief of Police

Robin Price – City Secretary/Treasurer/Court Clerk

Absent: Council Member Patrick Stepp

1. The Pledge was led by Mayor, Tim Ratcliff.  
The Invocation was led by Chief, Jack Gilbert
2. Citizen Comments: Six citizens made comments to the council.
3. REPORTS:  
Combine Police Department – monthly report – Jack Gilbert  
Combine Fire Department – monthly report – Tim Ratcliff  
Combine Municipal Court – monthly report - Robin Price  
Planning & Zoning – monthly report – Tonya Ratcliff
4. The Council reviewed the Treasurer's Report for April 2016. Christi Smith made a motion to approve and accept the April 2016 Treasurer's Report. Del MacLaren seconded the Motion. Motion passed 4-0-0.
5. The Council reviewed the April 11, 2016 special meeting minutes. Sharon Carrier made a motion to approve and accept the April 11, 2016 special meeting minutes. Christi Smith seconded the motion. Motion passed 3-0-0. Del MacLaren abstained.  
  
The Council reviewed the April 2016 regular meeting minutes. Christ Smith made a motion to approve and accept the April 2016 regular meeting minutes. Sharon Carrier seconded the motion. Motion passed 3-0-0. Del MacLaren abstained.
6. The Council discussed the election of a Mayor Pro-Tem. Sharon Carrier agreed to stay on in that position. Del MacLaren made a motion to re-elect Sharon Carrier as Mayor Pro-Tem. Christ Smith seconded the motion. Motion passed 4-0-0.
7. The Council discussed the run-off election, which will be on May 24, 2016. Pct. 17, Combine residents, can vote at the Crandall Community Center.

8. The Council heard the recommendations from Planning & Zoning regarding 2 variance requests. Del MacLaren made a motion to deny the variance request for 715 Amanda Lee, to allow a storage building closer to the property line than stated in Ordinance 70A. Christi Smith seconded the motion. Motion passed 4-0-0.

Christ Smith made a motion to deny the variance request for 205 Beasley, to allow a 768 sq ft home be built behind an existing home at the same address. Konni Hughes seconded the motion. Motion passed 4-0-0.

9. The Council was given an update on the new city website. It should be ready to publish in early June 2016.
10. The Council discussed the proposed Code of Ordinance and how it will be distributed to the council members. They will receive them on a CD or flash drive if that option is available.
11. The Council was updated on road repairs.
- Bobby Dunn did some more patch work on Harlan and lower Davis Roads.
  - The City is still waiting to hear back from Leonard Smith with L&S Paving on fixing the work that he did on lower Davis. He said when it quits raining and dries out he will look at it.
  - Ray Construction has had the utilities marked on Smith Lane, so they could check the depth of the lines. They hand dug and it appears the lines are deep enough to do the work. The only thing he is waiting on now is for a good run of dry weather.
  - The City will start getting bids from Kaufman County and other sources to rebuild Circle Drive.
  - It has been determined that Countryview Way is a private road. The council will look into adopting the road into the city when it is brought up to city standards.
12. The Council discussed recommendations from American National Bank to add fraud protection to the city's funding account. This will add extra protection to allow only authorized vendors or individuals to debit the account. Christ Smith made a motion to allow American National Bank to add fraud protection to the city's funding account. Sharon Carrier seconded the motion. Motion passed 4-0-0.
13. The Council discussed whether to allow on-line transfers between bank accounts at American National Bank. Specifically from the Municipal Court account to the Court Judicial, Court Security, Court Technology and General Fund accounts each quarter by the City Secretary/Treasurer. Del MacLaren made a motion to allow the quarterly transfers, after getting email approval from at least two of the signatories on the account, and printing the transfer receipts for the auditor. If a new City Secretary/Treasurer is ever hired, the transfers are no longer allowed and individual checks will need to be written and signed by two signatories. Konni Hughes seconded the motion. The motion passed 4-0-0.

Meeting Adjourned at 8:18 p.m.

I hereby certify that these minutes are true and correct to the best of my knowledge.

*Robin Price*

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Robin Price, City Secretary/Treasurer